



NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
JOINT FORCE HEADQUARTERS
3650 SAYLORS POND ROAD
FORT DIX, NEW JERSEY 08640-5606

ARMY BULLETIN NO. 36

22 September 2005

INFORMATION MANAGEMENT OFFICER (IMO) WORKSHOP (G6)

1. An Information Management Officer (IMO) Workshop will be held on 18 & 19 October 2005.
2. The workshop will provide information on the interface between the unit and the G-6 to maximize the use of office automation, help desk processes, computers, communication, print shop, and publications processes within the G-6 operation. The workshop will be conducted in the Computer Training Classroom in the JT2DC for hands on training.
3. Due to the limited number of workstations, the workshop will be limited to 40 personnel per day. The training will held on two days. The workshop for the 50th Bde IMOs will be held on 18 October 2005 and the workshop for the DISCOM/Troop Command IMOs will be held on 19 October 2005. The J1, G1 and G3 Staff from the JFHQ-NJ will have 10 seats 18 Oct 05 and the G4, J5/7 and G8 Staff will have 10 seats for 19 Oct 05. MSC FTSS will prioritize attendance to fit within a 30 seat constraint. In order to insure a quality training experience, we will need to deconflict the attendance so a scheduled attendance roster provided by the MSCs and the primary G/J Staff will be provided NLT 13 Oct 05 to Mrs. Alice Vannozzi at alice.vannozzi@nj.ngb.army.mil in Excel format as follows:

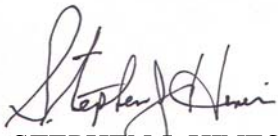
Company	Battalion	MSC/ G-J Staff	Rank	Name

3. Administrative information:

- a. START TIME: 0800
- b. PLACE: Bldg 3601, JT2DC, Rooms 339 and 342 Fort Dix, NJ
- c. ATTENDEES: Additional duty appointed IMOs from the J/G Staff, MSC, battalion level and separate company IMOs.
- d. EQUIPMENT: Attendees will need note taking-materials. Slides and presentations will be available at the conclusion of training on the Public NAS server at location:
' \\NGNJ-34256-NAS/Public/G-6/Training/IMO Workshop'.

4. POC at the G-6 is Mrs. Alice Vannozzi at Alice.Vannozzi@nj.ngb.army.mil or 609-562-0313.

OFFICIAL:



STEPHEN J. HINES
COL, GS, NJARNG
Chief of Staff

GLENN K. RIETH
Major General, NJARNG
The Adjutant General

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